



Application for trusteeship

Please return completed applications to:

Mr T Brown, 7 Belvedere Ave,
Greenmount, Bury, BL8 4ED.

Based at:

Greater Manchester

Closing Date:

N/A

PERSONAL DETAILS

Surname:

Address for further communication:

Forename(s) or initials:

Post Code:

Telephone No:

Mobile:

EDUCATION AND QUALIFICATIONS

General Education – please state qualifications held with subjects, grades, awarding body and dates

Further Qualifications e.g. professional, technical etc. Please state awarding body and dates awarded.

Charity No: 1016053 , Company no. 2709543

Registered in England, Registered office: Artillery House 15 Byrom Street Manchester M3 4 PF

Skills Certificates e.g. shorthand, first aid etc

PRESENT/MOST RECENT APPOINTMENT

Job title:

Current Position/Grade/Salary:

Employer's name and address:

Date commenced:

Main duties and responsibilities:

PREVIOUS EMPLOYMENT and TRUSTEESHIPS

<i>Employer</i>	<i>Dates</i> From To	<i>Posts Held</i>



supporting people living with cancer

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ADDITIONAL INFORMATION IN SUPPORT OF YOUR APPLICATION

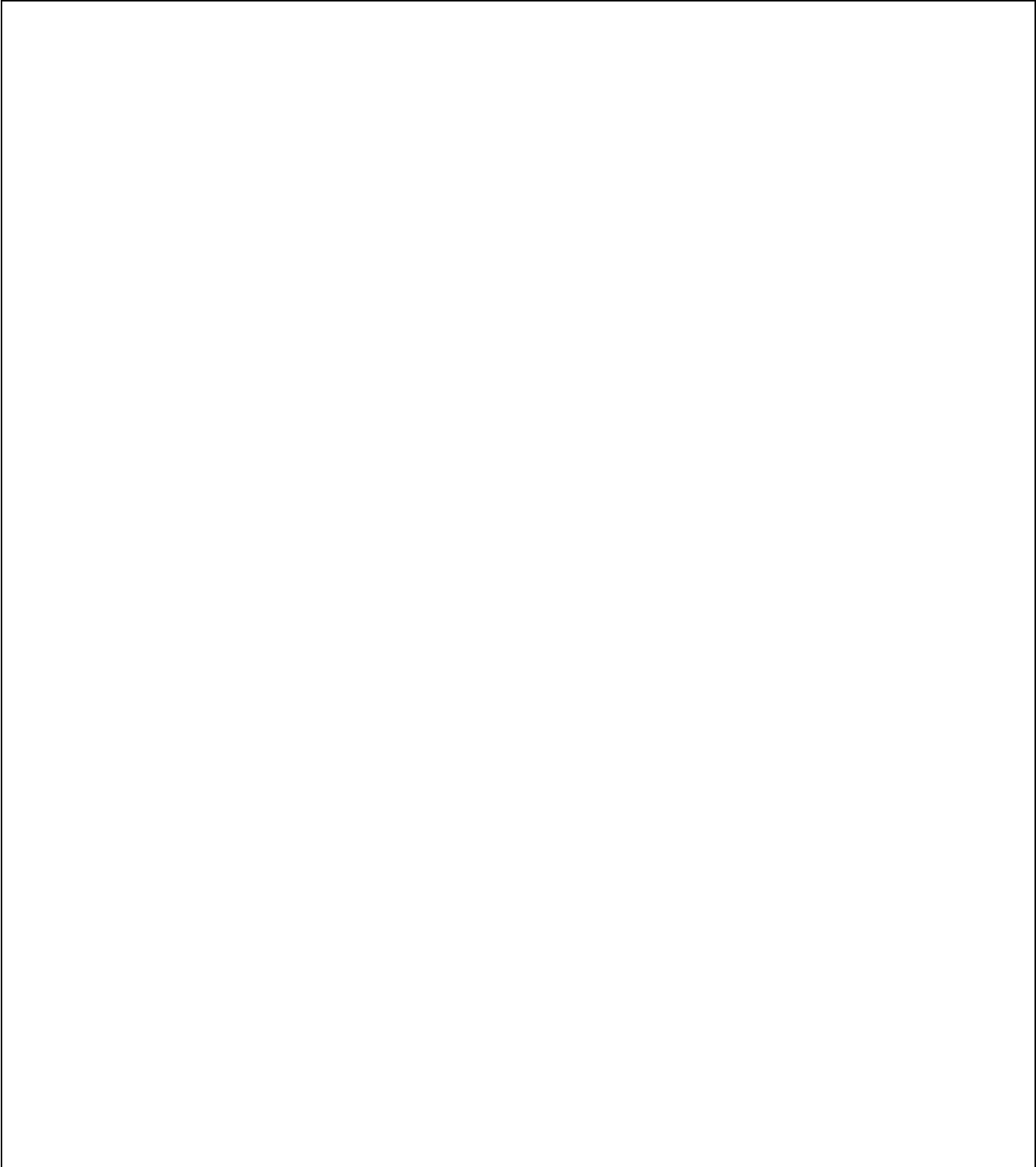
Please give details of relevant experience gained in employment, voluntary or community work.
Continue on a separate sheet if necessary.

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REFEREES

Please give the names and addresses of two people from whom references can be obtained. One must be your current or most recent employer. A current employer will not be approached without prior permission until an offer of appointment has been made.

<p>Name</p> <p>Address</p> <p>Telephone No.</p> <p>In what capacity does this person know you?</p> <p>May we approach this referee before interview?</p> <p>Yes/No</p>	<p>Name</p> <p>Address</p> <p>Telephone No.</p> <p>In what capacity does this person know you?</p> <p>May we approach this referee before interview?</p> <p>Yes/No</p>
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GENERAL INFORMATION

How did you become aware of this vacancy? Please name publication.

Do you hold a valid driving licence? Yes/No

Do you have use of a car? Yes/No

On a separate sheet, please give details of any criminal convictions, including date and sentence imposed.

REHABILITATION OF OFFENDERS ACT 1974

By virtue of the Rehabilitation (Exemptions) Order 1975, this post is exempt from the provisions of Section 4(2) of the Act. Information about convictions which are “spent” should not be withheld. Failure to disclose convictions could result in dismissal at a later date. Any information provided will be treated as confidential and will be considered only in relation to posts to which the Exemptions Order applies.

NB. It is possible that an Enhanced Disclosure from the Criminal Records Bureau will be requested if you are offered this appointment. This will give information on both spent and

unspent convictions.

The information on this form will be held and used by CALL in accordance with the provisions of the Data Protection Act 1998 and all relevant, subsequent legislation. This information will be held for the purposes of personnel/payroll administration and statistical and business analysis. We will never sell or transfer your details to third parties for marketing purposes.

DECLARATION

To the best of my knowledge and belief all the information I have given on this form is true. I understand that any false statement may disqualify me from employment or render me liable to dismissal. I also understand that no offer of employment made to me will be binding unless confirmed in writing.

Signature _____

Date _____

FOR OFFICE USE ONLY

Date of interview

Candidate fails to meet Person Specification criteria – note reasons

Candidate not interviewed – note reasons

Candidate short-listed but not appointed – note reasons

Candidate interviewed and appointed – note start date

Further action

THIS FORM NEEDS TO BE KEPT FOR SIX MONTHS FROM THE DATE OF INTERVIEW



EQUAL OPPORTUNITIES

CALL aims to promote equal opportunities in employment and will assess applicants suitability without regard to age, sex, marital status, colour, nationality, sexual orientation, ethnic origin or disability.

In order to monitor adherence to equal opportunities principles during the recruitment process, all candidates are asked to complete this form. This information is confidential and will be detached from the application form prior to short-listing.

Thank you for your co-operation in gathering this information, which will help us to ensure the quality of our recruitment process.

Please PRINT in black ink or TYPE

Surname:

Forename:

Position applied for:

Date of birth:

My sex is:

Male

Female

My marital status is:

Single

Married

Other

Ethnic origin -

How would you describe your cultural and ethnic origin?

Bangladeshi

Black – African

Black – Caribbean

Black – Other

Chinese

Indian

Pakistani

White